



Faculty Instrument Locker Request / Agreement

Name: _____ Instrument(s): _____
Local Address: _____
UVA Email ID: _____ Phone #: _____

Faculty members who oversee Department-owned equipment stored in an instrument locker may use the locker for personal space. If additional locker space is needed, another locker may be issued at no cost depending upon availability.

Personal lockers are used at your own risk and neither U.Va. nor the McIntire Department of Music is liable for any loss, damage, or theft of the contents left in any locker or for the disposal of its contents. You may only store your instrument case in your locker along with relative teaching/research materials. Users are strongly encouraged to obtain personal property insurance for instruments of high value. You may not leave your locker open or unlocked when unattended. Please also note that lockers are subject to search without further notification, to ensure that they are being used according to department policy as outlined on this form. If you are found in violation of these policies, your locker privileges will be revoked.

I will NOT make use of a personal/unassigned padlock on any of the instrument lockers.
Initial: _____

Please report any locker problems to Tyler Miller (tmm9r@virginia.edu).

I understand and accept the terms of this agreement as stated above.

Signature: _____ Date: _____

For Office Use Only:

Lock #1: _____ Locker #1: _____ Date: _____ Issued By: _____

Lock #2: _____ Locker #2: _____ Date: _____ Issued By: _____