



Instrument Locker Request / Agreement

Name: _____ School/Class: _____
Local Address: _____
UVA Email ID: _____ Phone #: _____
Instrument(s): _____ Current Ensembles: _____
Private Lessons (Y/N): _____ If yes, Instructor's Name: _____
If you would like to share with a particular individual, list here: _____

Indicate Which Semester(s) Requested: Fall 2016 Spring 2017

Instrument lockers are available for a fee (see locker fees on back) during each semester or for the academic year. First priority is to instrumental music students enrolled in curricular ensembles or taking private lessons. Pending availability, students not enrolled in ensembles or lessons may be assigned a locker after other requests have been processed. Because of limited locker space, you are not guaranteed a locker. Most lockers will be shared with another student. Large cabinet lockers will be shared with several other students. Students may request a specific locker partner.

Lockers are used at students' own risk and neither U.Va. nor the McIntire Department of Music is liable for any loss, damage, or theft of the contents left in any locker or for the disposal of its contents. You may only store your instrument case in your locker (no backpacks, friends' instruments, etc.). Users are strongly encouraged to obtain personal property insurance for instruments of high value. If a locker is being shared by two or more students and if responsibility is unclear, all individuals using that locker will share the cost of any damage to the locker or the cost to replace a lost, stolen, or damaged lock. You may not leave your locker open or unlocked when unattended. Please also note that lockers are subject to search without further notification, to ensure that they are being used according to department policy as outlined on this form. If you are found in violation of these policies, your locker privileges will be revoked and a fee may be assessed (see locker fees on back).

I will NOT make use of a personal/unassigned padlock on any of the instrument lockers.
Initial: _____

Report any locker problems to Tyler Miller (tmm9r@virginia.edu). All locker contents must be removed by the end of exams for that particular semester. Failure to do so will result in penalty fees.

I understand and accept the terms of this agreement as stated above.

Signature: _____ Date: _____

For Office Use Only:

Lock #: _____ Locker #: _____ Date: _____ Issued By: _____

Locker Fees

Rental Fees

\$10 per semester (except \$5 for Summer Term)

Penalty Fees

\$15 - Utilizing a personal padlock on a locker

\$15 - Leaving a locker unlocked (even if it is empty)

\$15 - Using locker to store restricted items (food, friend's instruments, backpacks, etc.)

\$30 - Keeping equipment in a locker beyond the end-of-semester deadline

Other Fees

\$15 - Replacing a lost, damaged, or stolen lock

If a locker is damaged, student must pay the cost of the repair