Return to Tina Knight in the Music Department Office

Date: __________________________

Name of Organization: ___________________________________________________________

Organization President (primary contact):

Name: __________________________________________________________________

Email address: ___________________________________________________________

Telephone Number: _______________________________________________________

Secondary Contact:

Name: __________________________________________________________________

Position:________________________________________________________

Email address: ___________________________________________________________

Telephone number: _______________________________________________________

By signing this contract, I acknowledge that I have read the attached terms, and I agree on my
honor that _____________________________, the student musical organization I represent
(“the Organization”), will comply with these terms for use of the building and other Music
Department resources. As leader of the Organization, I also take responsibility for ensuring that
the Organization’s individual members comply with the attached terms while using Music
Department facilities for Organization related activities (e.g., rehearsal). I understand that failure
of the Organization or of its individual members to comply with any of the rules will result first
in a warning; a second offense may result in revocation of affiliated status (and all associated
privileges) for the remainder of the school year. For a particularly egregious departure from the
rules, no first warning will be given. Such situations will be dealt with on a case-by-case basis by
the Chair’s Assistant in consultation the Director of Music Performance and the Department
Chair.

Signature _________________________________________________________ Date: _______

(Organization President)

Signature _________________________________________________________ Date: _______

(Secondary Contact)
Required Attachments

- Mission Statement declaring the purpose of the Organization and explaining how the Organization’s musical contributions enhance the UVa community
- Copies of programs from the previous year’s concerts
- List of music choices for the year
- List of the Organization’s officers for the 2015-16 academic year (with contact information) and a list of the Organization’s current members
- A statement of the audition procedures and timeline, as well as the Organization’s typical size