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| **CCS Program Chronology** |
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| The following summarizes the program requirements as they would occur in a typical course of study. Students and their Mentors/Advisors should consult this outline each semester to ensure all requirements are being met. |
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| **First Year** |
| **Fall (Semester 1)** | **Spring (Semester 2)** |
| [ ]  MUSI 7511 Introduction to Research (3 cr) | [ ]  MUSI 8920 Supervised Research (3 cr) |
| [ ]  MUSI 8910 Supervised Research (3 cr) | [ ]  Seminar (3 cr) |
| [ ]  Seminar (3 cr) | [ ]  Seminar (3 cr) |
| [ ]  Seminar (3 cr) | [ ]  Seminar (3 cr) |
| **Milestones:**[ ]  [First Year Portfolio](https://music.virginia.edu/sites/music.virginia.edu/files/CCS%20First%20Year%20Portfolio%20and%20Paper%20Form.pdf) (due by end of the first week in June); first-year paper and self-evaluation (due by end of the first week of the next fall semester) |
| **Second Year** |
| **Fall (Semester 3)** | **Spring (Semester 4)** |
| [ ]  MUSI 9910 Supervised Research (3 cr) | [ ]  MUSI 9920 Supervised Research (3 cr) |
| [ ]  Seminar (3 cr) | [ ]  Seminar (3 cr) |
| [ ]  Seminar (3 cr) | [ ]  Seminar (3 cr) |
| [ ]  Seminar (3 cr) | [ ]  Seminar (3 cr) |
| **Milestones:**[ ]  [Foreign Language Exams 1 (Proficiency) and 2 (Mastery)](https://music.virginia.edu/sites/music.virginia.edu/files/Language%20Requirement%20Form.pdf)\*[ ]  Appointment of [Ph.D. Qualifying Exam Committee](https://music.virginia.edu/sites/music.virginia.edu/files/Exam%20Committee%20Form.pdf)[ ]  Apply for [en Route Master’s](https://graduate.as.virginia.edu/sites/graduate.as.virginia.edu/files/Master%27s%20Degree%20Request%20Form-2017-18.pdf)\*Recommended deadlines. Both foreign language examinations should be completed by the end of the Fall semester in Year 3. |
| **Third Year** |
| **Fall (Semester 5)** | **Spring (Semester 6)** |
| [ ]  MUSI 9998 Non-Topical Research (9 cr)\*\*divide into three courses (one per faculty advisor) at 3 cr each | [ ]  MUSI 9999 Non-Topical Research (9 cr)\*\*divide into three courses (one per faculty advisor) at 3 cr each |
| [ ]  Seminar (3 cr) or MUSI 9930 Independent Study (3 cr) | [ ]  Seminar (3 cr) or MUSI 9940 Independent Study (3 cr) |
| **Milestones:**[ ]  Completion of [Ph.D. Qualifying Exams](https://music.virginia.edu/sites/music.virginia.edu/files/Exam%20Completion%20Form.pdf)[ ]  Selection of [Ph.D. Dissertation Committee](https://music.virginia.edu/sites/music.virginia.edu/files/form_dept_phd_dissertation_committee_declaration.pdf) |
| **Fourth Year** |
| **Fall (Semester 7)** | **Spring (Semester 8)** |
| [ ]  MUSI 9998 Non-Topical Research (12 cr)\*\*divide into three courses (one per faculty advisor) at 4 cr each | [ ]  MUSI 9999 Non-Topical Research (12 cr)\*\*divide into three courses (one per faculty advisor) at 4 cr each |
| **Milestones:** *(all due in Fall of Fourth Year)*[ ]  Submission of prospectus to Graduate Committee[ ]  Oral presentation of prospectus[ ]  [Admission to Ph.D. candidacy](https://music.virginia.edu/sites/music.virginia.edu/files/Admission%20to%20Candidacy%20Form.pdf) |
| [Appy for Fellowships](https://gradstudies.virginia.edu/funding-and-opportunities) (deadlines vary) |

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| **Fifth & Sixth Years** |
| **Fall** | **Spring** |
| [ ]  MUSI 9998 Non-Topical Research (12 cr) \*\*divide into three courses (one per faculty advisor) at 4 cr each | [ ]  MUSI 9999 Non-Topical Research (12 cr) \*\*divide into three courses (one per faculty advisor) at 4 cr each |
| [Appy for Fellowships](https://gradstudies.virginia.edu/funding-and-opportunities) (deadlines vary) |
| **Dissertation Procedure** |
| Visit the [GSAS Dissertation Submission and Graduation](https://graduate.as.virginia.edu/thesis-submission-and-graduation) website for more details and appropriate forms[ ]  Apply for Ph.D. Degree in SIS Application deadlines:* Fall – September 30
* Spring – January 31
* Summer – June 30

[ ]  Submit Dissertation fordefenseto Ph.D. Committee at least 30 days before the defense.[ ]  Defend Dissertation[ ]  Submit [Final Exam Form](https://graduate.as.virginia.edu/sites/graduate.as.virginia.edu/files/GSASFinalExaminationForm-2019-embargo_.pdf) Form deadlines:* Fall – November 30
* Spring – April 30
* Summer – July 31

[ ]  Complete [Survey of Earned Doctorates](https://sed-ncses.org/login.aspx)[ ]  Upload final, approved Dissertation to [LIBRA](https://www.library.virginia.edu/libra/)  Upload deadlines:* Fall – November 30
* Spring – April 30
* Summer – July 31
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